HARD ROCK CHAPTER
COMMUNITY LAND USE PLANNING COMMITTEE
Plan of Operations

I. ESTABLISHMENT

A. The Hard Rock Chapter hereby establishes the Community Land Use Planning Committee (hereafter CLUPC) in accordance with the Navajo Nation Local Governance Act, 26 N.N.C., Section §2004, and by Hard Rock Chapter Resolution No. HR-10/17-07.

II. PURPOSE

A. To assume the responsibility of developing and recommending the process of the proper local land use planning, oversee land use planning activities, consult with the Administrative Staff of Hard Rock Chapter on projects pertaining to land use and after thorough review and analysis, present to the Hard Rock Chapter for their consideration for approval.

B. To coordinate with and provide liaison among all appropriate Navajo Nation, Private, State and Federal agencies to ensure proper establishment of future development within the local community.

III. AUTHORITY OF THE COMMITTEE

To implement a Comprehensive Plan for the Hard Rock Community by making decisions and recommendation about land use and development.

IV. COMMITTEE DUTIES AND RESPONSIBILITIES

1. Educate the community of the concepts, needs, process of planning and implementing a land use plan.

2. To make every effort to ensure with the general development of the community, the land use plan is based upon the guiding principles, priorities, goals, and vision as established by the community.

3. Shall work closely with the membership and the Chapter Manager as planning progresses.

V. MEMBERSHIP

A. The Hard Rock Chapter CLUPC shall consist of three (03) officers and four (04) other members from the community for a total of 7 members.

B Chapter Grazing Official shall be a member and other interested members (community voters) shall submit a letter of interest to the Chapter for approval by the Chapter at a regular called meeting.

C. Committee members must attend all meetings and must not miss more than three (03) consecutive meetings.

D. Committee members can participate in Workshops, Training and Special Meetings that pertains to the Land Use Planning.

E. The Hard Rock Chapter Community Land Use Planning Committee shall serve a four (04) year term. The chapter can approve by resolution another 4 years if the member wants to continue and in good standing.

VI. COMMUNITY LAND USE PLANNING COMMITTEE OFFICERS AND THEIR DUTIES:

A. PRESIDENT:

The President shall preside over all meetings of the CLUPC. The President may call special meeting of the CLUPC with prior notice given to the membership.

B. VICE-PRESIDENT:

In the absence of the President the Vice-President shall preside and perform the duties of the President and shall perform all other duties that may be assigned to by the President.

C. SECRETARY:

The Secretary shall keep minutes of all CLUPC meetings, will maintain file of all adopted resolutions, records, and minutes of each meeting; will assist with the President and Vice-President in preparing the meeting agenda. The Secretary shall work closely with CLUPC members and the Hard Rock Chapter Administration staff. Upon resignation from office, the Secretary shall turn over all CLUPC records and properties to the chapter.

VII. MEETING AND QUORUM

The CLUPC members shall conduct one (01) meeting per month on the second Tuesday of each month. All CLUPC meetings shall be open to the public.

To conduct official CLUPC business, two (02) officers and three (03) committee members must be present for a quorum to conduct official CLUPC business.

A. Special Meetings may be held no more than four (4) times a year.

B. A Special or Emergency meeting can only be called by the Officers.

C. All meetings shall be announced no less than 48 hours prior to the meeting through local newspaper, radio station, and public notices.

VIII. TERMINATION OR VACANCIES

A. Any committee member(s) who fails to attend three (03) consecutive meetings or is convicted in tribal, state and federal court shall be removed by a Chapter Resolution.

B. Where vacancy occurs registered community chapter member can submit a letter of interest and be approved at the next duly call Chapter Meeting.

IX. ORDER OF BUSINESS:

The Order of Business shall be conducted by the President as follows:

AGENDA:

I. Meeting Called to Order
II. Invocation
III. Roll Call
IV. Review of Meeting Minutes and Approval
V. Receiving Reports
VI. Old Business
VII. New Business
VIII. Announcement
IX. Next Meeting
X. Adjournment

X. COMPENSATION:

A. Committee members shall be compensated a stipend of $125.00 per meeting per month and for specially called meetings not to exceed 4 meetings per year, subject to the availability of Chapter Funds.

B. The chapter shall support and paid for expenses (mileages, meals, lodging and other related expenses) to attend training and workshops pertaining to land use planning subject to the availability of Chapter funds.

C. To receive a stipend, the officers shall submit a sign claim form and attach the meeting minutes and sign-in sheet. However committee members must attend 75% of the meeting time to receive compensation.

XI. FISCAL YEAR:

The Committee's fiscal year shall be from October 1st through September 30th of each year consistent with the Navajo Nation Fiscal Year.

XII. ETHICS:

A. Members of the CLUPC are required to comply with the Navajo Nation Ethics in Government Laws.

B. Committee members shall be in good standing.

XIII. INDEMNITY:

All Committee members shall be indemnified from personal liability occurring within the scope of their duties, if these acts or omission where performed in good faith and were not reckless, intentional or gross negligent.

XIV. LOCATION:

and report during Mtg. Study

The principal location of the CLUPC monthly meetings shall be at the Hard Rock Chapter House, Hard Rock, Arizona.

VIII. OVERSIGHT

A. The Committee shall operate under the oversight of the Hard Rock Chapter report monthly to the Chapter.

B. Hard Rock Chapter Officials shall not interfere, intervene, or intimidate including but not limited to force resignation, recommend removal of a committee member or threat of termination based on personal vendettas or reprisals.

XV. AMENDMENTS:

The Plan of Operation shall be amended at the recommendation of CLUP Committee and Community members. The amendments will be forwarded to the Planning meeting and then to the Chapter at a regularly duly called Chapter meeting for approval.

Revised: 10-20-17